

DAVISON DAY NURSERY

JOB DESCRIPTION - Nursery Practitioner Level 3

Accountable to: The Room Leader and the Nursery Manager

Accountable for: None

Summary of Key Responsibilities:

- Reflect the policies and procedures of the nursery
- Ensure all standards reflect the statutory requirements documentation, paying particular attention to safety, welfare, learning and development
- Attendance of staff meetings and training events
- Conduct daily, visual, risk assessments and report any concerns to the room leader
- To support staff in all rooms, when the need arises

Staff and Team Responsibilities:

- Work as a team member
- Discuss any issues, observations, goals and priorities with the room leader
- Act as a role model for students and volunteers

Responsibilities relating to Children and Parents:

- Ensure the children are settled and happy and that their needs are met at all times
- Provide activities, opportunities and supervision to enable the children to develop and grow, reflective of their individual needs and interests
- Provide care for all the children within the group, including; feeding, toileting, promoting independence etc and ensuring high levels of hygiene and cleanliness
- To model, promote and encourage positive behaviour, communication and the development of self-esteem
- Assist in planning an exciting, varied and enriched programme of daily and weekly activities for the children, reflective of individual ages, stages and needs of the children

- Assist in maintaining up-to-date development records for individual children
- Promote consideration for others, good manners and use of positive communication, including signing
- Respond to parents in a gentle, supportive and positive manner at all times
- Communicate with parents and work in partnership with them
- Observance of confidentiality procedures
- Undertake any other duties deemed appropriate by the manager